



ROYAL ENGINEERS  
**MUSEUM**  
LIBRARY & ARCHIVE

### RE MLA RESEARCH VISIT FORM

Please complete the first section of this form and present it to Museum Reception staff on the day of your visit.

Any queries please contact the Curatorial Team on 01634 822221 or 01634 822261.

<b>Name:</b>	<b>Address:</b>
<b>Tel:</b>	
<b>Email:</b>	
<b>Research Interest and Purpose:</b>	
<b>I confirm that I have read:</b> 1. <i>Terms and Conditions of Access for Public Research</i> Yes / No 2. <i>Collections Handling Procedures for Researchers</i> Yes / No 3. <i>Copyright and Reproduction Guidance for Researchers</i> Yes / No	
<b>Signed:</b> <b>Dated:</b>	
<b>RE MLA STAFF TO COMPLETE:</b>	
<b>ID Checked:</b> Yes / No <b>Reader's Ticket Checked:</b> Yes / No <b>Checked By:</b>	<b>Duty Curator:</b>  <b>Notes:</b>
<b>Collection Items Viewed:</b>	
1.	
2.	
3.	
4.	
5.	
6.	8. Items from Open Shelves: Yes/ No
7.	9. See attached Adlib report <input type="checkbox"/>

