

## **Role Title: 'The Mechanicals' Exhibition Guide**

**Purpose:** Are you out-going and love meeting people? You could be just the person we are looking for to greet and offer visitors further information about the temporary exhibition at the Museum this summer.

'The Mechanicals' temporary exhibition will be at the Museum from 25<sup>th</sup> July – 3<sup>rd</sup> September. Your role would involve meeting and greeting visitors to the exhibition, explaining about the exhibits and assisting the Learning Team with the activities for the duration of the exhibition.

The exhibition consists of hand-crafted automata that are displayed alongside hands-on exhibits that show the basic mechanisms involved in making the automata work, simplifying the principles behind drives, pulleys, ratchets and levers. The exhibition is accompanied by family friendly activities, creating simple machines inspired by the Mechanicals.

**Location:** Royal Engineers Museum, Library & Archive, Gillingham

**Reports to:** Visitor Engagement Officer

**Time Commitment:** Minimum of 1 shift a week, 9.15 am – 5 pm, 9.15 am – 1 pm or 1 pm – 5 pm, Tuesday – Sunday from 25<sup>th</sup> July – 3<sup>rd</sup> September. Volunteers can sign up for more than one shift a week.

### **Key Responsibilities:**

- Providing a warm, friendly and informal welcome to all visitors
- Learning about the exhibition and activities
- Learning basic info about the Museum and its services
- Help visitors by answering questions about the exhibition & services offered by the Museum
- Safeguard the temporary exhibits from damage and theft
- Welcoming families to activity sessions, explaining activities and handing out materials

### **This role would suit someone:**

- Interested in museums/heritage
- Who has an enthusiastic and friendly manner
- Who enjoys meeting and talking with people
- Who is able to talk to others in groups or individuals
- Who is able to work well on their own or as part of a team

### **Experience:**

You don't need to have specialist knowledge to volunteer, just an enthusiasm for working with the public and a willingness to learn new skills and/or working practices.

### **Training:**

Training will be provided prior to the start of the exhibition. This will involve attending the Museum for a briefing/induction and documents to take away and learn about the temporary exhibition.

Please note, depending on the voluntary role you register for, references and official checks will be carried out.

For more information or to register an interest, please email [docsofficer@re-museum.co.uk](mailto:docsofficer@re-museum.co.uk) sending a covering letter and CV with details of two referees.